

Application to Register as a Postgraduate Student

I. PROPOSED PROGRAMME DETAILS

If you are applying for a 4-year PhD programme please tick here ☐ and state the Programme Title, Code, and proposed area of research.

Title of Programme

Code

Proposed Start Date

Full-time

Part-time

Proposed Area of Research (MPhil/PhD applicants only)

Applicants for research degrees should enclose a 1-2 page outline of your proposed research. Your School may ask for a more detailed proposal. Applicants for Drama, please see www.exeter.ac.uk/drama/pg for details of additional information required.

2. PERSONAL DETAILS *Please complete in BLOCK CAPITALS*

Surname/Family Name

Title

First/Given Name(s)

Date of Birth

Previous Surname
(if changed)

Gender

Male

Female

Permanent Address

Town/City

County/State/Province

Country

Postcode/Zip code

Telephone Day***Telephone Evening***

Fax*

*please include the international code if outside the UK

Email

Temporary Address (if applicable) for correspondence

Dates at this address: From

To

Town/City

County/State/Province

Country

Postcode/Zip code

Telephone Day***Telephone Evening***

Fax*

*please include the international code if outside the UK

Email

3. NATIONALITY AND FINANCIAL DETAILS

Nationality Country of Birth

Country of Permanent Residence

Date of first entry to UK, if appropriate

Did you enter the UK at this time for purely academic purposes? **YES / NO**

Please tick ONE of the following boxes to indicate where you have been ordinarily resident for the 3-year period before the start of your proposed programme of study:

In the UK ☐ In the EU ☐ In the EEA ☐ Outside the UK, EU and EEA ☐

Please tick ONE box below which most accurately reflects your residence category in the UK.

- A** ☐ You are (or are the child of) a UK/EU National and have lived in the European Economic Area (EEA) or Switzerland (or both) for the last 3 years but not just for educational reasons
- B** ☐ You have indefinite leave to enter or remain in the UK and have the right of abode in the UK and have lived in the UK for the last 3 years but not just for educational reasons
- C** ☐ You are a refugee or have been granted exceptional leave to enter or remain, humanitarian protection or discretionary leave in the UK following an application for asylum and you have lived in the UK since that status was recognised or granted, or you are such a person's husband, wife or child
- D** ☐ You are an EEA or Swiss National, you live in the UK and you are a migrant worker (or you are such a person's husband, wife or child) and you have lived in the EEA or Switzerland for three years and not just for educational reasons
- G** ☐ You would otherwise meet the criteria of categories A,B,C or D but you have been living outside the UK, EEA because you, your husband or wife have been temporarily working outside the area in question
- O** ☐ Other

Fees: Do you expect to pay* ☐ UK/EU Fees ☐ Higher non-EU rate ☐ Channel Isles / Isle of Man ☐

*Please tick one box only

Proposed source of finance

4. SPECIAL NEEDS

Please tick the appropriate box if you have a physical or sensory disability which might affect your studies or may require special facilities or treatment. The information will not prejudice your application but may be used to make appropriate arrangements to support your studies.

00	No disability		04	Wheelchair user or mobility difficulties		08	Multiple disabilities	
01	Specific learning difficulty (eg Dyslexia)		05	Personal care support		09	A disability not listed above	
02	Blind or partially sighted		06	Mental health difficulties		10	Autistic spectrum disorder or Asperger's Syndrome	
03	Deaf or hard of hearing		07	An unseen disability				

PLEASE COMPLETE	Applicant's Name	Programme Title

5. ACADEMIC QUALIFICATIONS (Only include undergraduate/Bachelor degree level or above)

This section **must** be completed even if you attach a separate CV. Please include copies of transcripts of grades for studies listed. Please state the name of the qualification in your own country. Continue on a separate sheet if necessary.

[illegible]

6. MODULE INFORMATION

For each qualification listed in section 5 above please include a full transcript with your application.
If you are not able to include a transcript or have yet to complete your qualification, please complete the following section.
Please list all modules which are of **DIRECT RELEVANCE** to the programme you are applying to study, as well as the individual mark/grade/per cent received for each module and the total number of modules studied. Please note that failure to complete this section or to provide a full transcript with your application will lead to a delay handling your application.

Qualification (from Section 5)	Total number of modules/units studied	Relevant modules/units	Mark/grade/ % achieved for each module

7. PROFESSIONAL QUALIFICATIONS

This section **must** be completed if you have any relevant professional qualifications, even if you attach a separate CV. Please include copies of certificates. Continue on a separate sheet if necessary.

Awarding Body	Qualification	Subject of Study	Average grade, if relevant	Award Date (Month and Year)

8. RELEVANT WORK EXPERIENCE

Continue on a separate sheet if necessary.

Dates of Employment (from/to)	Name of Employer	Brief description of work and responsibility

9. ENGLISH LANGUAGE

If English is not your first language and English was not the language of instruction for your first degree, any offer of a place may be conditional on proof of proficiency in English. If you have taken a test of English language, please supply the information below and enclose certificates where available.

Test taken and score IELTS: Reading Writing Speaking Listening Overall score Date of test / /
TOEFL: Computer-based score Paper-based score TWE score Date of test / /
Cambridge Tests: Date of test / /
Any other English language qualification you hold: Date of test / /

10. REMOTE STUDIES

Do you intend to study on the University of Exeter campuses?

Yes, I will be studying on the University of Exeter campuses ☐

No, I will study the programme away from the campuses ☐

If no, please give your proposed location of remote studies

For what periods would you be available to attend the University of Exeter?

PLEASE COMPLETE

Applicant's Name

Programme Title

II. FURTHER INFORMATION

Please provide further information in support of your application. This should include your reasons for wanting to undertake postgraduate study, an explanation of your choice of programme and any previous experience of academic research or academic study at higher-level. Please feel free to include any other information you feel would support your application. This section **must** be completed. Continue on a separate sheet if necessary.

12. REFERENCES

Please enclose two academic references (forms attached) and give names and addresses of your referees below. You are required to obtain these references and pass them to the University to support your application.

Telephone
Fax
Email

Telephone
Fax
Email

13. Please indicate how you found out about the postgraduate programme for which you are applying.

<input type="checkbox"/> University Prospectus	<input type="checkbox"/> University Website
<input type="checkbox"/> Other Website (please state)	<input type="text"/>
<input type="checkbox"/> Overseas Agent (Name)	<input type="text"/>
<input type="checkbox"/> Advertisement (please state)	<input type="text"/>
<input type="checkbox"/> Other (please state)	<input type="text"/>

Please indicate which other universities or institutions you have applied to (in order of preference)

First choice	<input type="text"/>	Second choice	<input type="text"/>
Third choice	<input type="text"/>	Fourth choice	<input type="text"/>

Please note that, with the exception of academic referees, we will not make contact with any other institution with regard to your application.

14. DATA PROTECTION ACT

The University is a data collector and is registered with the Information Commissioner's Office as required under the Data Protection Act 1998. The University requires the information on this form for administrative purpose and to process your application; we will only process your personal data in accordance with the University's registration under current data protection legislation. Information contained on this form will be disclosed to members of the University as necessary.

15. DECLARATION

Criminal Convictions

To help the University reduce the risk of harm or injury to its students caused by the criminal behaviour of other students, you are asked to disclose any relevant criminal convictions that you have.

Relevant criminal convictions are only those convictions for offences against the person, whether of a violent or sexual nature, and convictions for offences involving unlawfully supplying controlled drugs or substances where the conviction concerns commercial drug dealing or trafficking. For most programmes of study, convictions that are spent (as defined by the Rehabilitation of Offenders Act 1974) are not considered to be relevant and you should not reveal them.

However, for certain programmes of study that involve contact/working with children and/or vulnerable adults, the University is obliged to request that you complete a Criminal Records Bureau disclosure, or provide a Police Report from your home country, that is deemed satisfactory. In that respect all criminal convictions, warnings and reprimands, including those that are spent, should be disclosed.

Select 'Yes' if you have a relevant criminal conviction to declare, otherwise select 'No'.

If you indicate 'Yes' you will be required to provide details to the University.

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

Please give details of your conviction here.

I confirm that the particulars given in this form are to the best of my knowledge and belief correct, and that, if admitted to the University, I shall abide by the Statutes, Ordinances and Regulations of the University (see www.exeter.ac.uk/students/calendar.shtml).

Applicant's signature Date



Please return to:
The Postgraduate Admissions Office, University of Exeter
Laver Building, North Park Road, Exeter UK EX4 4QE
Phone: 01392 263316 Fax: 01392 263857
Email: pg-ad@exeter.ac.uk